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ABOUT US

Sisule & Associates LLP (www.sisulelaw.com) is a full-service highperformance law firm with both local and international experience providing legal services and consultancy to a wide range of clients. We power our high performance by running and managing the firm using the Objectives and Key Results (OKRs) management framework.

OUR VISION

To be a trusted legal services provider with a global reputation. Our Mission is to provide high quality and practical legal solutions to our clients.

VALUES THAT GUIDE US







Respect



Team Work

2. VALUE PROPOSITION

We aim to offer practical, cost-effective and timely legal solutions and advice. In particular, the Firm value proposition entails:

- 1. Focussed attention to each brief or assignment;
- 2. A legal and support services team that demonstrates strong skills and capabilities in our areas of practice;
- 3. Local and international network of business partners enabling us to offer seamless service, including cross-border services; and
- 4. Flexibility.



3. PRACTICE AREAS

In each of our main practice areas, we are versatile, up to date and connected. Our core practice areas are as follows:

3.1. DATA, CORPORATE AND GOVERNMENT **RELATIONS PRACTICE**

They say Data is the 'new oil'. It is finite and highly valuable resource and how it is managed determines whether organisations can leverage this resource to drive innovation, growth and revenue.

Due to the importance of data, the legal and regulatory environment around data protection and privacy has significantly evolved over the last few years especially in Africa. In Kenya and other African countries, new laws and regulations have come into place thrusting organisations at the forefront of data and privacy issues they hitherto never had to deal with or to which they gave scant attention.

The Firm has developed and deploys capacity in this area by providing advice, training and, through a consultancy-based approach working with partners, advice on big data and cyber security. This is in recognition that data and privacy matters go beyond law and to be effective one has to approach the issues from a multidisciplinary angle. With specialist data protection and privavcy practioners, the Firm offers the following services, among others:

- * Developing data protection and privacy strategies and compliance matrix;
- * Providing Data Protection Officer (DPO) service;
- * Risk analysis in respect to data and privacy;
- * Data protection risk impact assessment;
- * Developing institutional data protection and privacy guides;
- * and checklists;
- staff, contractors, agents, suppliers etc;
- Developing data processing and transfer agreements; *
- Advising on privacy aspects of investigations and e-discovery;
- * disputes in courts; and
- * Training and awareness.



Developing institutional data protection policies, privavcy notices

Developing data protection and privacy related clauses in agreements for

Representation in relations to complaints with the Data Commissioner or

In the Corporate legal space, we act for local and international corporations as well as other forms of businesses in various sectors and fields, including aviation, broadcasting, healthcare and pharmaceuticals, infrastructure, insurance and telecommunications.

We also offer advisory services in relation to capital markets, including public listing, privatisation, public-private partnerships (PPPs) and corporate restructuring. Finally, in our corporate practice, we also offer advisory services on corporate governance and act as company secretaries.

Our Government Relations and public policy practioners represent companies, non-profit organisations and other entities with issues relating to national, county and local laws, regulations and policies.

We help give the clients a voice in the National Assembly, the Senate and in County Assemblies as well as having their voices heard by the executive branches at both the national and county level impacting the direction of legislative and policy changes to align with clients business strategies. We also support clients to be heard in standard-setting regional and international bodies and organisations.

Through education, advocacy and networking, we ensure that clients grievances are heard so that legislative or policy proposals as well as regional and international standards my be advanced or modified or stopped if the same adversely affect the clients business strategy and long-term goals.

Our Data, Corporate and Government Relations Practice Group is led by Mr. Mutua Mutuku as the Team Leader. The other team members in the practice are Sisule Musungu, Chege Waitara, Andrew Mwango, Wangechi Wahome, Sandra and Chesanai.



3.2 DISPUTE RESOLUTION, FINANCIAL SERVICES AND REAL ESTATE PRACTICE

The Dispute Resolution team supports clients to resolve dispute through arbitration, conciliation, facilitation, litigation, mediation and negotiated rule-making. The Firm represents a wide range of clients in the High Court, Court of Appeal and the Supreme Court as well as in specialised tribunals and the lower courts.

Our team can handle complex and high value disputes in various areas/fields including, civil litigation, commercial and contractual disputes, competition matters, constitutional matters, election matters, employment and labour matters, environmental matters, judicial review, insolvency causes, intellectual property (IP) disputes, public procurement and tax matters.

In the Financial Services sphere, we act for various financial services institutions and offer them a wide range of services, including structuring transactions, providing legal opinions, debt and equity financing, banking regulation, project finance and securities.

With respect to Real Estate, we offer legal and advisory services in the real estate sector to developers, purchasers and financiers of both commercial and residential properties. We advise our clients on infrastructure financing and regulatory matters of development projects as well as drafting required documents such agreements for lease and sale, leases, licenses, powers of attorney etc.

We also advise and provide legal services on land use and planning. Our Dispute Resolution, Financial Services and Real Estate Practice Group is led by Mr. Andrew Mwango as the Team Leader. The other team members in the Practice are Sisule Musungu, Chege Waitara, Sandra Chesanai, and Cynthia Chebet.



3.3 INTELLECTUAL PROPERTY (IP), TRADE AND ENERGY PRACTICE

The Firm boasts of some of the leading **Intellectual Property and innovation experts** in Africa with a global reputation. We provide expert advice on the innovation ecosystem as well as registration of copyrights, patents, trademarks, industrial designs and utility models both in Kenya and through the international and regional protections systems, including those administered by the World Intellectual Property Organization (WIPO). We also represent our clients during IP-related negotiations such as in licensing, transfer and assignment negotiations.

We bring a unique perspective to the development and implementation of IP strategies for startups and established firms as well as on regional and international developments on IP policy and law. We also advise international investors and businesses who are new entrants to the Kenyan and African market on the IP protection and regulatory framework as well as the state of play with respect to case law.

In the area of Trade, we provide expertise on the different disciplines of international and regional trade agreements and frameworks, including with respect to the World Trade Organization (WTO) agreements and the Africa Continental Free Trade Area (AcFTA).

The Firm advices and supports governments, regional and international organisations and private sector players. We also have expertise and significant experience in international and regional trade negotiations.

In the field of Energy, the Firm advises a wide range of domestic and international market players in the fast-growing sectors of renewable energy as well as in the traditional, oil and gas sector. We have advised and supported clients on day-to-day operational legal matters and with respect to project structuring, regulatory matters, technology land rights as well as community engagements and stakeholder management.

Our IP, Trade and Energy Practice Group is led by Mr. Sisule Musungu as the Team Leader. The other members in the practice are Chege Waitara, Andrew Mwango, Mutua Mutuku, Wangechi Wahome and Sandra Chesanai .



3.4 LEGAL INNOVATIONS & STRATEGY PRACTICE

The Legal Innovations and Strategy Practice is a cross-cutting practice that drives innovation in legal practice and ensures the Firm leverages the opportunities arising in the emerging ecosystems such as the startups ecosystem.

The practice team develops and drives various initiatives and projects that help the Firm reach underserved or unique clients and ensure effective and efficient client services.

In the evolving legal practice landscaope, including the accelerating growth of startups whose legal needs significantly vary from established firms, and the growing recognition that with the maturing of technologies, such as artificial intelligence (AI) and blockchain, the way we practice law must change and the Firm is at the forefront of driving this change.

Greater flexibility, agility and greater use of legal tech to deliver legal services is key in this landscape.

ANZA VILLAGE

The Firm is a co-founder at Anza Village (https://anzavillage.africa) and a legal services partner at Startaz.io. Anza Village prides itself as the "Enterpreneurs Launchpad" and is a community of startups, enterpreneurs, startup enablers, investors and other players in the startup ecosystem focused on enabling startups to grow, scale and have positive societal impact. Startaz.io is platform that leverages technology to deliver a range of professional services to startups and other business, including legal services.

LEGAL TECH

The Firm, in partnership with technology partners, is working to drive the reach of technology in the legal services sector, including within in-house legal departments.

The Practice is currently running or involved in a number of key initiatives including:

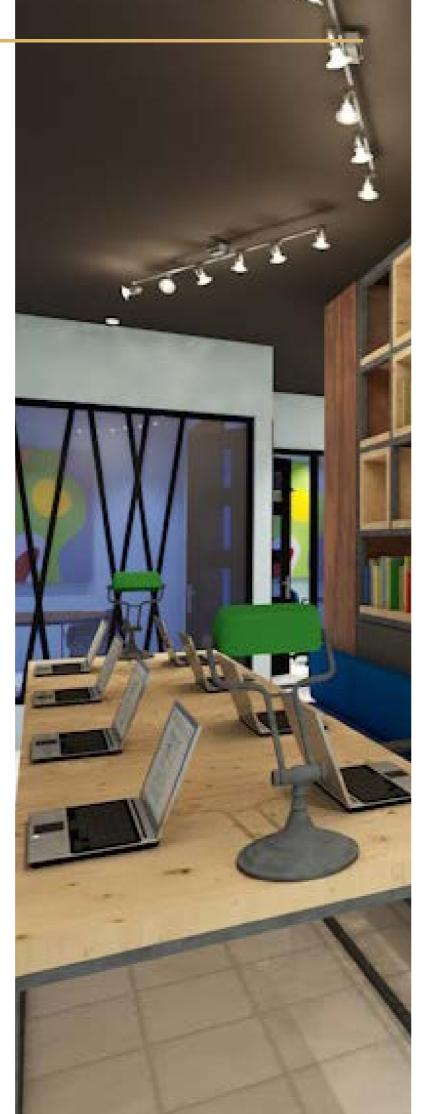




Through the initiative around legal tech, the Firm is working to build platforms and software for better delivery of legal services and management of legal proceses such as contract management.

SME Retainer Service (SRS): The small and medium enterprises (SME) Retainer Service is the Firm's initiative to provide tailor made and cost-effective legal services to small and medium size businesses.

The Service is aimed at supporting SMEs to navigate both the regulatory environment in the sector in which the SMEs operate as well as to support them to meet regulatory/compliance and other legal requirements for their operations. It ensures that SMEs, which do not have in-house legal expertise have continuous legal support to prevent and mitigate legal risks as opposed to ad-hoc engagement with lawyers, in many cases, only when they are already in problems.



Our Legal Innovations and Strategy Practice Group is led by Ms. Wangechi Wahome as the Team Leader. The other members of the Practice are Sisule Musungu, Chege Waitara, Andrew Mwango and Sandra Chesanai.

THE START UP DESK

The Startup Desk (https://sisulelaw.com/en/startup-desk.html) is a dedicated platform to provide tailored, high quality, practical and cost-effective legal services to startups and disruptors.

Through this platform, the Firm walks with startups and disruptors to support them navigate both the regulatory environment and to meet their legal requirements for their operations and scaling up endeavours.



4. PROFILES OF THE TEAM AND ORGANISATIONAL STRUCTURE

The Firm has a dynamic and versatile team of eight (8) legal professionals made up of six (6) Advocates and two (2) Legal Assistants as well as a dedicated team of four (4) support services staff taking care of Administration, Finance and Human Resources Management (HRM). 4.1 PROFILES OF THE TEAM

The legal and support teams include:

4.2.1 ADVOCATES



S 1

Sisule is the Managing Partner and Team Leader IP, Trade and Energy Practice Group. He also doubles up as the Chairman of Anza Village. He is an Advocate of the High Court of Kenya with over 22 years post-admission experience.

He is a Member of the Chartered Institute of Arbitrators, a Commissioner for Oaths, Notary Public, Patent Agent and Certified Secretary (CS). He is also a Member of the Society for International Economic Law (SIEL), the Law Society of Kenya (LSK), the East Africa Law Society (EALS), Institute of Certified Secretaries (ICS) and the Chartered Institute of Arbitrators – Kenya Chapter.

Sisule has studied and/or worked in Kenya, South Africa, Switzerland, Uganda and the United States of America. In 2007/2008 he served as an Associate Research Scholar at Yale Law School. He holds a Master of Laws (LLM) Degree from the University of Pretoria, a Bachelor of Laws (LLB) Degree from The University of Nairobi, and a Post-Graduate Diploma in Law from the Kenya School of law.

SISULE MUSUNGU

Managing Partner and Team Leader

He is a leading commercial law, dispute resolution as well as IP, trade and energy law expert and practices in a number of areas, including administrative law; arbitration; banking and financial services; broadcasting and telecommunications; civil, commercial and constitutional litigation; elections; employment and immigration; energy; health and pharmaceuticals; IP; public procurement; tax; and trade.

Sisule also regularly consults for or has acted as an expert advisor to various international and regional organisations, including COMESA, the United Nations Development Programme (UNDP), the United Nations Conference on Trade and Development (UNCTAD), the United Nations Joint Programme on HIV/AIDS(UNAIDS), the World Health Organization(WHO), WIPO and the WTO, among others. He is is a published author with a strong publication record.



CHEGE WAITARA **Consultant Partner**

Chege is a Consultant Partner at the Firm. He is an Advocate of the High Court of Kenya admitted to the bar in 2002. He holds a Master's degree in International Law and Economics from the World Trade Institute at the University of Berne, Switzerlandwherehespecialisedinthelawandeconomicsofinternationaltrade.

He also holds a Bachelor of Laws (LL.B.) from The University of Nairobi and a Post-Graduate Diploma in Law from the Kenya School of Law. He is a member of the Law Society of Kenya (LSK) and the East Africa Law Society (EALS)

With his abiding interest in the intersection of law and economics, Chege has practiced trade and commercial law for over 15 years. He currently lectures in International Trade Law at the School of Law, Riara University. He also teaches contract and commercial law and IP as well as criminal law.

He regularly undertakes consultancies, most recently for a large multilateral organisation and the Judiciary of Kenya. He is a former Associate Editor at the Africa International Trade Review and a former Chief Executive Officer at the Plato Institute, Nairobi. In addition, he served as a member of the National Committee on the WTO under the Ministry of Trade in Kenya between 2004 and 2005. Chege has a strong publication record in his areas of expertise.



Andrew is a Partner in the Firm, and presently the Team Leader of the Dispute Resolution, Financial Services and Real Estate Practice Group. He is an Advocate of the High Court of Kenya and holds a Bachelor of Laws (LLB) Degree from Moi University and a Post-Graduate Diploma in Law from Kenya School of Law. He is amember of the Law Society of Kenya (LSK) and the East Africa Law Society (EALS).

His responsibilities entail the timely and effective advancement (or defence) of Client's interests within the practice area; legal advocacy before courts, quasi-judicial tribunals, and in Alternative Dispute Resolution (ADR) fora; advancing relevant legal opinions on legal risk exposure and mitigation; and client management. SISULE & ASSOCIATES LLP.

ANDREW MWANGO Partner

Thus far, he has delivered successful outcomes for varying client interests including in commercial and contractual disputes, insolvency law practice, constitutional law and human rights disputes/ petitions, property law disputes, public interest litigation, IP infringement disputes and data protection.

Andrew has an enduring interest in the intersection of law and finance, and on account of this, he keeps abreat with key developments in the context of this intersection, including in the areas of tax, securities law, and international trade law. In his spare time, you will occassionally find him on the off road, or on the off chance, hunched over a Land Rover Defender 110.



MUTUA MUTUKU Associate Partner

Mutua is an Associate Partner and the Team Leader of the Data, Corporate and Government Relations Practice Group. He is Advocate of the High Court of Kenya with a Bachelor of Laws (LLB) Degree from The University of Nairobi and a Post-Graduate Diploma in Law from the Kenya School of Law. He is also a Commissioner for Oaths, Data Protection Officer and a Patent Agent. He is a member of the Law Society of Kenya (LSK) and the East Africa Law Society (EALS).

Mutua, a skilled commercial lawyer, is well-versed in key legal aspects and documentation relating to structuring and re-structuring of corporate entities and other business ventures. He also deals with IP law, corporate compliance, energy law, and emerging areas of law.

Previously, he worked as a Legal Assistant at KN Law LLP as well as a legal intern at B M Musau & Company, Advocates LLP, Kenya Commercial Bank (KCB), KikoRomeo Africa, and the Festival of African Fashion (FAFA).

Mutua is a Rotarian who contributes thought leadership to electronic and print media (Daily Nation, Business Daily and Wakili Magazine) by way of Op-Eds.



Wangechi is an Associate Partner and the Team Leader of the Legal Innovations and Strategy Practice Group. She also doubles up as the Chief Executive Officer (CEO) of Anza Village.

She is an Advocate of the High Court of Kenya, a qualified Contract Manager, a Patent Agent and a public procurement law practitioner. She holds a Bachelor of Laws (LLB) Degree from The University of Nairobi and a Post-Graduate Diploma in Law from the Kenya School of Law. She is currently pursuing a Master of Laws (LLM) Degree at The University of Nairobi. She is a Member of the World Commerce and Contracting, the Law Society of Kenya (LSK) and the East Africa Law Society (EALS).

Wangechi focuses on legal nnovations and the application of technology in the practice of law and is the Firm's liason with various partners in the Legal Tech space.

WANGECHI WAHOME Associate Partner She leads the Firm's legal innovations and strategy team, which among other initiatives, houses the Start-up Desk, a decicated and tailored service that provides legal support for startups and disruptors as well as the SME Retainer Service (SRS) which provides tailor made legal support to small and medium size enterprise. She is a contract management professional with a focus on contract management technology and is well versed in contract management and procurement.

She advises both public sector and private sector clients on setting up and managing contract management systems and processes. Her other practice areas are in broadcasting and telecommunications, commercial law, data protection and privacy, IP and standards.

In the area of standards, she was lead Associate when the Firm externally supported the legal function of the Kenya Accreditation Service (KENAS) for a 2 Year period. Wangechi also supports the Firm's business development function. She previously worked at Safaricom PLC.



SANDRA CHESANAI Associate

Sandra is an Associate at the Firm. She is an Advocate of the High Court of Kenya and holds a Bachelor of Laws (LLB) Degree from The University of Nairobi as well as a Post-Graduate Diploma in Law from the Kenya School of Law. She is awaiting admission to the Bar. Sandra is also pursuing a Certified Secretaries (CS) professional course. Sandra has a keen interest in IP and data protection as well as contract management and energy law.

4.2.2 LEGAL ASSISTANTS



Laurell is a Pupil at the Firm. She holds a Bachelor of Laws (LLB) degree from Kenyatta University and has currently completed the Advocates Training Program at the Kenya School of Law. Laurell has a keen interest in dispute resolution, data protection, intellectual property, corporate law, insurance and start-ups regulations.



CYNTHIA CHEBET Legal Assistant

Cynthia is a Legal Assistant at the Firm. She is currently waiting to join the Advocates Training Programme at the Kenya School of Law. She holds a Bachelor of Law (LLB) Degree from Kabarak University. Cynthia has a keen interest in dispute resolution, financial services, real estate, data protection, corporate law and government relations as well as IP and trade.

LAURELL ATIENO Legal Assistant



4.2.3 SUPPORT SERVICES TEAM



REBECCA KEMUNTO

Personal Assistant

Rebecca is a Personal Assistant at the Firm. She has over ten (10) years of experience as a Legal Executive Assistant. She holds a Diploma in Front Office Management and Secretarial Studies.



Duncan is the Firm's Legal Clerk. He is a qualifiedandlicencedCourtProcessServer with over 7 years of experience working as clerk and undertaking assignments in the registries of the superior and subordinate courts, various tribunals as well as land and company registries.



ESTHER KIMANZI Executive Assistant

Estheris an Executive Assistant at the Firm. She has over ten (10) years of experience in Administration and Customer Service in various industries. She holds a Diploma in Business Management.

DUNCAN ODUOR Legal Clerk

Duncan is currently pursuing a Bachelor of Laws (LLB) Degree course at The University of Nairobi.



4.1 ORGANISATIONAL **STRUCTURE**

The Firm's organisational structure (organogram) is as set out below.

PARTNERSHIP [LLP]

Office of the Managing Partner	Data, Corporate and Government Relations Practice
1. Managing Partner	1. Team Leader
2. Consultant Partners	2. Advocates
3. Associate Partners	3. Legal Assistants
4. Consultants	4. Clerk
HRM, Finance & Admin	Dispute Resolution, Financial Services and Real Estate Practice
1. Manager	1. Team Leader
2. Executive Assistants	2. Advocates
	3. Legal Assistants
	4. Clerk
	4. Clerk Intellectual Property (IP), Trade and Energy Practice

- 1. Team Leader
- 2. Advocates
- 3. Legal Assistants
- 4. Clerk

Legal Innovations and **Strategy Practice**

- 1. Team Leader
- 2. Advocates
- 3. Legal Assistants

5. RECENT KEY TRANSACTIONS AND CASES

The Firm and its Advocates have been involved in a number of major transactions and cases in recent years, which demonstrate our expertise and experience. An up to date list of these transactions can be accessed on our website under the tab Recent Transaction at: https://sisulelaw.com/en/ recent-transactions.html

6. KEY CORPORATE CLIENTS

01. Acces Bank (Kenya) PLC	17. ICT Authority	
02. AIDS Healthcare Foundation (AFH)	18. Independent Electoral and Boundaries Commission (I	
03. Biomass Africa Limited		
04.BBR00D Kenya Limited	19. Intergovernmental Relation Technical Committee (IGRT	
05.Boma Panafrican	20.Inuka Foundation for	
06.COMESA	Development	
07. County Assembly of Turkana	21. Kenya Accreditation Service (KENAS)	
08.Craftskills Wind Energy International Limited	22. Kenya Association of Manufacturers (KAM)	
09. Development Bank of Kenya	23. Kenya Bankers Sacco Socie	
10. Education Development Trust	24.Kenya Copyright Board (KEC	
11. Emoru Hydrogen LLP	25. Kenya Development Corpor (KDC)	
12. Exp Momentum Limited	26. Kenya Film Classification B (KFCB)	
13. Family Bank Limited		
14. Geothermal Development Company (GDC)	27. Kenya Institute of Public Po Research and Analysis (KIPF	
15. GoldRock International ENT CO(K) Limited	28. Kenya National Highways Authority (KENHA)	

16. Gulf Energy Limited

ndaries Commission (IEBC) governmental Relations nical Committee (IGRTC) a Foundation for elopment a Accreditation Service IAS) a Association of ufacturers(KAM)

a Bankers Sacco Society

/a Copyright Board (KECOBO)

a Development Corporation

a Film Classification Board B)

a Institute of Public Policy earch and Analysis (KIPPRA)

29. Kenya Railways Corporation (KRC)

- 30. Kenya Red Cross
- 31. Kingdom Bank Limited
- 32. Kitui County Textile Centre (KICOTEC)
- 33. Konza Technopolis Development Authority(KoTDA)
- 34. Lake Turkana Wind Power
- 35. Liaison Group
- 36. Lomaro Hydrogen Limited
- 37. MPESA Foundation Academy
- 38. Mwalimu National
- 39. Mwangea Hydrogen LLP
- 40.National Bank of Kenya Limited
- 41. National Hospital Insurance Fund (NHIF)

- 42. National Social Security Fund (NSSF)
- 43. Nairobi Royal Golf Club
- 44.NINE ONE ONE (911) Group
- 45. Pharmacy and Poisons Board
- 46. Savannah Renewable Energy Limited
- 47. Save the Lion Maasai Mara Trust
- 48. Senaca East Africa Limited
- 49. Stima Investment Cooperative Society
- 50. Turkana County Government
- 51. Women Enterprise Fund (WEF)
- 52. Zuhura Innovations Africa

7. CLIENT CARE AND COMPLIANCE

The Firm is committed to ensuring quality services and compliance with relevant laws and regulations that apply to legal practice as well as ensuring risk management.

MEMBERSHIP OF THE LAW SOCIETY OF KENYA (LSK) AND OTHER PROFESSIONAL/ BUSINESS BODIES

All the Firm's Advocates are of good standing with the LSK and hold current practicing certificates. The Advocates who have other professional qualifications such as those who are Certified Secretaries, Arbitrators, Patent Agents, Contract Managers, Notaries Public and Commissioners for Oaths are also in good standing with the relevant professional or regulatory bodies.

The Firm also has membership in business bodies. In this regard, the Firm is currently an active member of the Kenya National Chamber of Commerce and Industry (KNCCI - https://www.kenyachamber.or.ke).

TAX AND OTHER REGULATORY COMPLIANCE

The Firm is tax compliant and holds a current a tax compliance certificate. The Firm is also compliant with other regulatory requirements, including with the requirements of the National Social Security Fund (NSSF) and the National Hospital Insurance Fund (NHIF). Copies of the current compliance certificates are available on request.

PROFESSIONAL INDEMNITY COVER AND OTHER INSURANCE

The Firm has a Professional Indemnity Insurance for Kes. 100,000,000/= with AIG Kenya. The value of the indemnity insurance can be enhanced where necessary. A copy of the insurance policy can be availed on request. The Firm also maintains insurance for other risks as well as medical cover for staff.

BUSINESS CONTINUITY PLAN

The Firm has in place a contingency plan to ensure that its business functions remain available to our staff and client's even in the event of disaster or disruption. The plan is set out in the Firm's Business Continuity Plan (BCP). The BCP provides the framework and guidance to support the Firm to continue and/or promptly restore its critical business functions in the event of a disaster (whether natural or man-made) or other disruptions affecting normal operations. It deals with both protection and restoration of data as well as questions relating to physical disruptions where the Firm's doors may have to close. A copy of the BCP is available upon request.

ORGANISATIONAL CODE AND POLICIES

The Firm has put in place various organisational codes and policies for the effective running of the Firm and to address various risks, including occupational health. The key codes/policies in place include:

- 1. Anti-bribery and Corruption Prevention Policy;
- 2. Data Protection and Privacy Policy;
- 3. Code of Conduct and Ethics;
- 4. Environmental Sustainability Policy; and
- 5. Occupational Health and Safety Policy.

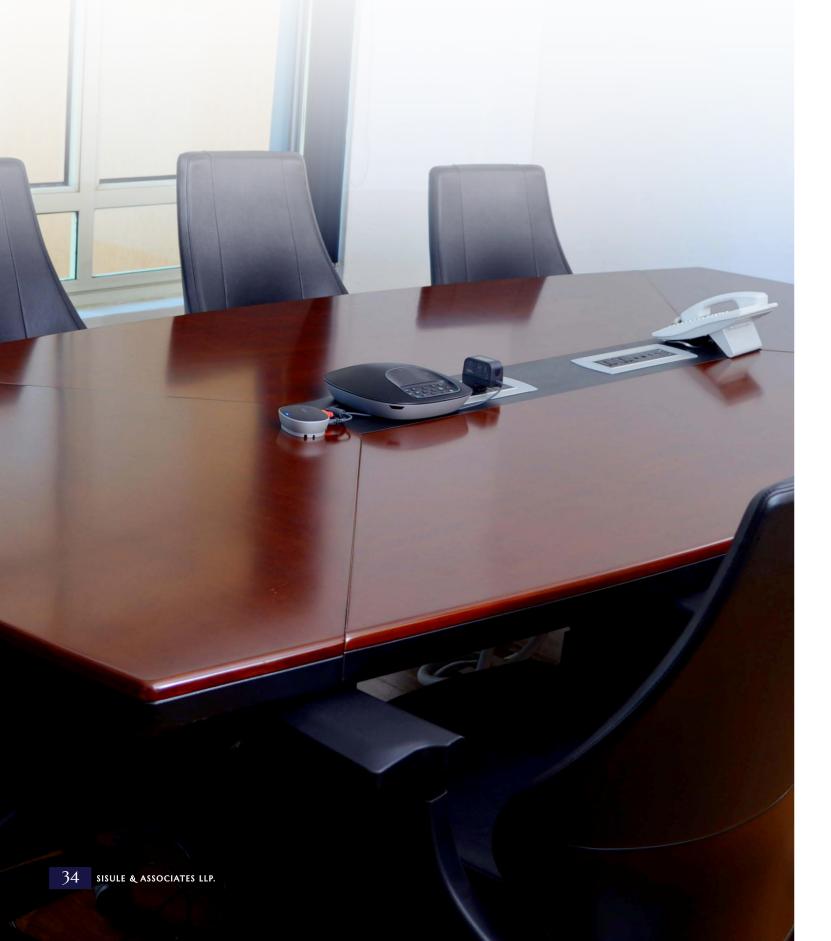
These codes and policies are available on request.

At Sisule & Associates LLP, as individuals and as a Firm, we are active participates in various corporate social responsibility (CSR) activities. We are active participants as global citizens and we regularly engage with the various communities we work in or with.

Our primary CSR activity revolves around legal clinics providing free legal advice and training. We are also active in charitable work and endeavour to promote responsible business practices, include in the efforts to compant climate change.



8. OFFICE AND FACILITIES



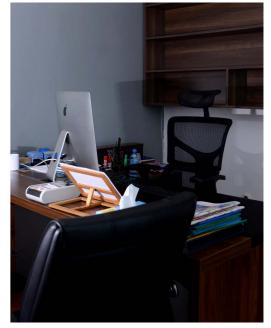
The Firm operates from modern and well-equipped offices on 3rd Floor, Ngong Lane Plaza on Ngong lane (off Ngong Road) in Nairobi.

As part of our overall practice strategy and for business continuity purposes, the Firm has invested in and allows our key personnel to access virtual offices or third-party locations. The Firm also operates a branch office in Mombasa which is located at MombasaWorks (https://www.mombasaworks.com).

We have modern ICT tools for internal and external communication, information storage and file management. Our operations are centralised and are managed through Kenya's leading law firm management software (WakiliCMS - https://wakilicms.com). The management software is complimented by a contract management software (Elite Contract - https:// enfinitesolutions.com/elitecontract. php) which we deploy both for internal and client service use. For research resources, the Firm, in addition to a physical library, is a subscriber to online services such as Practical Law and LexisNexis.









HEADQUARTERS:

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